

Governor's Council for Community Health Partnerships
Board of Directors Meeting Minutes
September 18, 2008

Attendance:

Present: Cynthia Boggs, Susan Dyess, Sandra Gerber, Jane Irion, Deanna Lessard, Joe Peters, Pierre Rodriguez, Bert Tamarkin,

Staff: Dr. Jean Malecki, Cynthia Bartosek, Susanne Casey, Sharon Greene, Erica Whitfield and Karen Christie

Absent: Dr. Fred Alfele, Ann Faraone, Tara Finnigan, Dr. Yvette LaClaustra, Pat Lord, Kathy Munz, Jacquie Nicholson, Bob Palin, Jacqueline Rogers, Linda Roman, Selma Verse, Marcia Wagshol, and Jean Wicken.

I. Welcome/Introductions

The meeting was called to order at 9:00AM by Joe Peters. Joe thanked Deanna Lessard and the Palm Beach County Medical Society for providing their conference room for the meeting.

II. Minutes

Jane Irion moved that the minutes from July be accepted as written. Deanna Lessard seconded the motion. The motion was passed unanimously.

It was noted that the meeting date noted in the July minutes was changed to September 18, 2008 due to weather.

III. Treasurer's Report

Karen Christie submitted the Program Balances, Auxiliary Account Balances, and Revenue & Disbursements Reports from August to be included in the minutes of the 9/18/08 meeting.

She advised that the Governor's Council opened a second account with Northern Trust during the month of August to ensure that program funds were safely deposited and covered. The interest rate on the funds at Northern Trust is 1.90% versus the .5% rate at Wachovia. In addition, Northern Trust has a 4 star (high-end) rating.

The Council Fund is now at \$3,618.15. Karen Christie advised that the Council needs to identify opportunities to earn additional money to be able to cover upcoming costs including the \$3,500 annual tax preparation/audit fee, the annual \$350 registration fee to collect charitable contributions and annual \$61 Florida corporate report fee in addition to the costs of the annual meeting (\$2,132 for 2008). In addition, the cost of D & O insurance will potentially run \$2,500.

Susan Dyess moved that the Treasurers Report for August be accepted as submitted. Cynthia Boggs seconded the motion. The motion was passed unanimously.

It was noted that the establishment of a Finance Committee with quarterly meeting to develop a budget, a financial plan and to consider banking alternatives is under consideration as part of this year's planning process.

IV. Executive Committee

Joe advised that, as discussed in the Treasurer's report, funds had been moved to Northern Trust. Joe introduced Erica Whitfield, the new Executive Director for the Governor's Council, to the Board members.

It was noted that the future role of the Governor's Council would be to focus on the issues identified through the Mobilizing for Action through Planning and Partnerships (MAPP) process. As part of this change, there may be changes to the current committee structure.

The Health Department has recently been notified by the CDC that a grant to implement "Healthy Lifestyles for a Lifetime" initiatives was approved but not funded. CHD will be working with community partners including GCCHP to look for ways to implement portions of the proposal through community

involvement without CDC funding. Jane Irion advised that she would be interested to work with the team on any grant writing efforts.

The Memorandum of Agreement between PBCHD and GCCHP is in process. It has been determined that, at present, the Board is not covered for D & O by the state and will need to secure outside insurance. Erica is working with a firm to secure a quote for Board consideration.

After discussion, it was decided to hold the **November 13, 2008 Holiday Luncheon** meeting at Café Saponi. Each Board member is asked to bring a toy to donate to the Division of Human Services Toy Drive. It was noted that this year the need for donations is likely to be more widely spread than previous years.

V. Other Discussion

- Committee Reports were foregone.
- As a reminder, the GCCHP is a sponsor of the Children's Candidate Forum which will be held on Thursday, September 25, 2008, at 3:00PM in the Wattenberger Conference Room at the Lake Worth campus of PBCC. GCCHP has 10 seats. Karen will send out an email to ask for participants.
- The day for Board meetings was discussed. Susan moved that Board and Executive Committee meetings as of January return to the fourth Tuesday of each month. Deanna seconded the motion. The motion was passed unanimously. A schedule for the 2009 meetings will be provided to Board members at the November Board meeting.
- Erica advised that she has been working with H.G. Holden to secure a quote for D & O insurance. At present, the cost estimate is \$2,500 annually. It was noted that the standard insurance coverage is \$1 million. Joe will provide Erica with his insurer information for a competitive quote. Erica will provide additional information as available.
- Deanna Lessard provided 1) a 2008 Donation Form for the Palm Beach County Medical Society Services, 2) an announcement for the October 31st The Future Of Medicine presentation to be held from 8:30AM to 3:00PM at the Airport Hilton, and 3) an invitation to the Gala to be held October 10 at 7:30 PM at the Cuillo Centre for the Arts at 201 Clematis Street, WPB. For more information contact Deanna.
- Sandra Gerber will provide a flier on a walk to be held on October 25th. For more information, contact Sandra.
- Joe asked Erica and Bud to look into what would be needed to get our name added to the designation for United Way since the Florida State Employees Contribution Campaign is coming up.

VII. Adjournment

Joe Peters adjourned the meeting at 9:40 A.M.

Respectfully submitted,

Susan Dyess
Secretary

Karen Christie (Notetaker)
Administrative Assistant