

Governor's Council for Community Health Partnerships
Board of Directors Meeting Minutes
September 22, 2009

Attendance:

- Present:** Dr. Fred Alfele, Bob Palin, Joe Peters, Linda Roman, Bud Tamarkin, Selma Verse, Rojean Williams.
By telephone conference call: Jane Irion and Susan Dyess.
- Staff:** Erica Whitfield, Nancy Evans

I. Welcome/Introductions

The meeting was called to order by Linda Roman. Introductions were made.

II. Agenda and Minutes

The minutes from the last board meeting were accepted. Mr. Palin suggested that in the future, the minutes be distributed to all members, ex-officio members, and community partners.

III. Treasurer's Report

- Bud Tamarkin submitted the Program Balances. Bud announced that Assistant County Administrator. Jon Van Arnam plans to give \$8,500.00 to cover GCCHP service expenses such as the audit, and the cost of the annual meeting. Erica is in the process of creating one contract with the county commissioners that will cover this amount along with the GCCHP's initiatives: Homeless Advisory Board, Summer Camp, and the Department of Senior Services.
- Mr Palin plans to contact Pam Rue of the Lost Tree Foundation to discuss the Lost Tree Grant.
- There was a motion to accept the Treasurer's Report as submitted. The motion was seconded and passed unanimously.

IV. Committee Reports

1. Executive Committee

Joe Peters reported no new developments.

V. On-Going Initiatives

1. ACHIEVE

ACHIEVE is a grant to make policy changes in Palm Beach County. Erica and Susan attended an action institute held in Alexandria, Virginia in July. There are currently three main projects:

1. Community Gardens located at two elementary schools located in Palm Beach County. Palmetto and Manatee Elementary Schools.
2. Project "9-5-2-1-0" with the Palm Beach County Health Department.
3. Bicycle paths and the East Coast Greenway Project.

There was discussion concerning the organic nature of the produce grown in the gardens, the labor force, and how to include and /or improve the educational experience to the school children. Rojean Williams volunteered to develop a curriculum focusing on nutrition for the schools.

2. Summer Camp Scholarship Program

Maria Watson, along with Mike Lascasas of the PBCHD, is currently working on a DVD to promote the summer camp program. This will be available to take to service groups and foundations to raise interest and support for the program. Jane Irion suggested making a 30 second version for use as a public service message that could be sent to the local television stations.

3. Dental Van

The interior and exterior designs for the van are under consideration. Installation of the computers is currently underway. Two payments have been made. It is expected to be completed by January, 2010.

4. DOSS

DOSS will be included in the new initiative contract. The Governor's Council is available to receive donations made to this organization, but there is no pro-active role for the Governor's Council in this initiative.

5. There was discussion among the members regarding updating the Homeless Advisory Board. Ms. Verse asked if the homeless board had gone through the process to become an initiative, and if they have a memorandum of agreement with the Governor's Council. Erica explained that the new contract she is drawing up will cover all the initiatives with the county commission and will include a description of all responsibilities.

VI. New Business

Strategic Plan for the Governor's Council

Joe Peters reviewed the discussion that was held at the last executive committee meeting. It involved determining the goals and objectives, and how to best meet the mission of the Governor's Council.

Linda Roman stated that a written strategic plan is vital to the council, and a consultant should be brought in to facilitate this process. She pointed out that a consultant might charge a fee for this service, but she will contact Non-Profits First and see if they have someone who is willing to do this for a nominal fee, or free of charge.

Bob Palin suggested keeping the plan focused and simple.

Selma Verse pointed out that the current Strategic Plan might change. All members of the Governor's council should attend a facilitated meeting and perhaps the meeting should be scheduled for a whole day. Doing this in March, 2010 would be a good idea because then the results could be presented at the annual meeting.

Jane Irion suggested having each member write their vision of the GCCHP.

Any suggestions regarding a particular consultant to facilitate the meeting should be given to Erica Whitfield. Send her the appropriate CV's and costs and she will make the contact.

Bob Palin said that the GCCHP needs to exhibit leadership in the "Toy Store". Letters requesting donations should be sent out. Selma Verse agreed that this is an item that should be included in the strategic plan.

New Member Orientation

Selma Verse will conduct the two hour orientation for new members after October 15th. The new members that will attend are Wendy Tippet, Rojean Williams, & Paulette Burdick.

Location of Meeting Site:

The GCCHP has reserved the COMPASS meeting room in Lake Worth through 2009. Because of the lack of technical support for conference calls, suggestions were made for other locations including 810 Datura St.

VII. Adjournment

The meeting was adjourned at 10:30 am.

Joe Peters adjourned the meeting and reminded the members that the next board of directors meeting is at 9:00 am, November 24, 2009 at Compass, Inc. 201 N. Dixie Hwy, Lake Worth, FL. 33460.

Respectfully submitted,

Linda Roman
Secretary

Nancy Evans
Administrative Assistant